



GECU's Easy-to-Switch Kit

If you're ready for the convenience of having your checking account at GECU, our *Easy-to-Use Switch Kit* is tailor-made for you!

It's easy to make the switch

Everything you need to switch is right here in 4 simple steps.

Here's how

Step 1: Open your checking account. It takes only \$20 to begin.

Once you receive your checking account and GECU routing number

Step 2: Switch your direct deposits and automatic deposits using our *Change Direct Deposit Authorization*.

Step 3: Switch your automatic payments and withdrawals using our *Change Automatic Withdrawal Authorization*.

Step 4: Close your savings, checking and bill payment accounts at other financial institutions using our *Close Account Authorization*.

For more information about switching your accounts to GECU, call **SmartCall at 778.9221 (toll free - 1.800.772.GECU)** or you can start now by completing our easy-to-use *switch* forms.

Checking account subject to approval.

If you live or work in El Paso County or in Doña Ana County, New Mexico within a 25 mile radius of our 1500 N. Resler Branch you are eligible for membership. To become a GECU member-owner deposit \$20 to open a share account. That's your first share of ownership in your credit union!



P.O. Box 20998 · El Paso, TX 79998-0998 · 915.778.9221 (toll-free 1.800.772.GECU) · www.gecu-ep.org



Things To Do Check List

1. Switch direct/automatic deposit using **Change Direct Deposit Authorization:**
 - Employer deposit
 - Government deposit
 - Social Security Administration deposit
 - Brokerage deposit
 - Child support or court-ordered deposits
 - Other deposits_____

2. Switch automatic payments/withdrawals using **Change Automatic Withdrawal Authorization:**
 - Mortgage/rent
 - Association fees
 - Internet service
 - Investments
 - Utilities: electric, gas, water
 - Online bill payees
 - Vehicle loan(s)
 - Club/membership dues
 - Cable television/satellite
 - Credit cards
 - Phone/cell phone
 - Other payments/withdrawals _____

3. Close all other savings, checking and bill payment accounts using the **Close Account Authorization.**
 - Financial institution: _____
 - Financial institution: _____
 - Financial institution: _____
 - Financial institution: _____

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Change Direct Deposit Authorization

Date

Employer or Depositor's Name

Address

City/State/Zip Code

To Whom It May Concern:

You are currently making direct deposits on my behalf to this account:

Old financial institution: _____

Account Number: _____

Routing Number: _____

Please discontinue direct deposits here and immediately begin direct deposits to my new account at:

GECU
P. O. Box 20998
El Paso, TX 79998-0998

Routing Number: 3120-8108-9

GECU Account Number: _____

If you have any question regarding this request, please contact me during the day at:

(____) _____ - _____ (telephone number)

Thank you.

Sincerely,

Signature

Name

Address

City/State/Zip Code

Identification Number



Change Automatic Payments Authorization

Instructions: Please complete this authorization to have automatic payments made from your old account to your GECU account before your next payment is due. It may take up to two billing cycles for the cancellation to take effect, so you'll want to: **1)** leave enough funds in your old account to cover these payments; or **2)** use GECU's free online Bill Pay to make your payments. **Remember** to change any automatic payments made by your debit card and online bill pay service.

Date

Name of Company Making Automatic Withdrawal or Payment

Address

City/State/Zip Code

To Whom It May Concern:

You are currently withdrawing: \$ _____ (amount) on a _____ (when) basis for my
_____ (what payment is for) from:

Old financial institution: _____

Account number: _____

Routing number: _____

Please discontinue withdrawals from this account and (check one)

Begin withdrawals from my account at:

GECU
P. O. Box 20998
El Paso, TX 79998-0998
Routing Number: 3120-8108-9

GECU Account Number: _____

Begin withdrawals from by GECU MasterMoney debit card:

Card number: _____ Expiration: _____

I will make payments through GECU's online bill pay service.

If you have any questions regarding this request, please contact me during the day at:
(____) _____ - _____ (telephone number)

Thank you.

Signature

Name

Address

City/State/Zip Code

Identification Number (if applicable)



Close Account Authorization

Instructions: Before closing your account you'll want to stop using it. **Note:** Be sure to keep enough funds in it to cover any outstanding checks and automatic payments/withdrawals. Once the last check and automatic payment/withdrawal has cleared, complete this authorization to close your account and have the funds transferred to your GECU account. Remember to destroy and properly dispose of all old checks and ATM/Debit cards.

Date

Financial Institution Name

Address

City/State/Zip Code

To Whom It May Concern:

Please close my account(s) with your financial institution:

Account Number: _____

Account Holder(s): _____

Send a check for the remaining balance(s) to my new account at:

GECU
P. O. Box 20998
El Paso, TX 79998-0998
Routing Number: 3120-8108-9

GECU Account Number: _____

I have made arrangements to discontinue the direct deposit and automatic withdrawal of funds from my account(s) with your financial institution.

If you have any question regarding this request, please contact me during the day at:

(____) _____ - _____ (telephone number)

Sincerely,

Account Holder 1 Signature Date

Account Holder 2 Signature Date

Address

City/State/Zip Code



Easy-to-Switch Addresses and Telephone Numbers

Banks

Bank of America

Bank by Phone 1.800.432.1000
Downtown Branch 416 N. Stanton ▪ El Paso, TX 79901 ▪ 915.577.2415
Military Service Branches Bank by Phone ▪ 1.800.334.1920
9101 Dyer Street ▪ El Paso, TX 79924 ▪ 915.745.4080
4726 TransMountain ▪ El Paso, TX 79924 ▪ 915.755-3501
Routing Number **1110 0002 5 32-2/1110** (Branch of Charlotte, NC)

Bank of the West

Downtown 500 N. Mesa Street ▪ El Paso, TX 79901 ▪ 915.532.1000
Routing Number **1120 1761 9 88-1761/1120**

JPMorgan Chase Bank

Consumer Banking 1.800.935.9935 (for English) ▪ 1.800.312.4273 (for Spanish)
Downtown Branch 201 E. Main ▪ El Paso, TX 79901 ▪ 915.546.6639
Routing Number **1120 0015 0 88-15/1120**

First Federal Bank

West Location 7015 N. Mesa ▪ El Paso, TX 79912 ▪ 915.587.6599
East Location 2290 Trawood ▪ El Paso, TX 79935 ▪ 915.594.0681
Routing Number **3122 7045 0 95-7045/3122** (Branch of Roswell, NM)

First National Bank

Routing Number 1500 N. Fabens Road ▪ Fabens, TX 79838 ▪ 915.764.2214.
1123 1952 4 88-1952/1123 (Branch of Fabens)

Inter National Bank

Routing Number 1790 Lee Trevino Drive, Suite 100 ▪ El Paso, TX 79936 ▪ 915.594.3400
1148 1527 2 7701527.1148 (Branch of McAllen)

State National Bank

Downtown Branch 601 N. Mesa ▪ El Paso, TX 79901 ▪ 915.485.9200
Routing Number **1113 1785 7 88-1785/1113** (Branch of Lubbock)

United Bank of El Paso del Norte

West 125 Mesa Hills Drive ▪ El Paso, TX 79912 ▪ 915.231.2500
East 9801 Gateway West ▪ El Paso, TX 79925 ▪ 915.231.2500
Routing Number **1120 2443 7 88-2443/1120**

Wells Fargo

Customer Service Phone Bank 1.800.869.3557
Downtown Branch 221 N. Kansas ▪ El Paso, TX 79901 ▪ 915.546.4264
Routing Number **1120 0006 6 88-6/1120** (Branch of Sioux Falls, SD)

Credit Unions

Chevron Federal Credit Union

Routing Number 6501 C Trowbridge Avenue ▪ El Paso, TX 79905 ▪ 915.775.3473
3120 8121 2 88-8121/3120 (Branch of Oakland, CA)

El Paso Area Teachers

Federal Credit Union 12020 Rojas Drive ▪ El Paso, TX 79936 ▪ 915.926.2500
Routing Number **3120 8103 4 88-8103/3120**

El Paso Employees Federal

Credit Union 8840 Gazelle ▪ El Paso, TX 79925 ▪ 915.593.5866
Routing Number **3120 8100 5 88-8100/3120**

FirstLight Federal Credit Union

Administrative Building 9983 Kenworthy ▪ El Paso, TX 79924 ▪ 915.562.1172
Routing Number **3120 8094 1 88-8094/3120**

One Source Federal

Credit Union 8870 Gazelle ▪ El Paso, TX 79925 ▪ 915.592.0233
Routing Number **3120 8097 0 88-8097/3120**

**White Sands Federal
Credit Union**
Routing Number

4545 Hondo Pass ▪ El Paso, TX 79904 ▪ 915.834.2200
3122 7647 0 95-7647/3122 (Branch of Las Cruces, NM)

Government Agencies

Social Security Administration 1.800.772.1213

**Office of Personnel
Management**

(Civil Service Annuity) ▪ 1.888.767.6738

Veteran's Administration

(Pension and Education Benefits) ▪ 1.877.838.2778

Railroad Retirement Board

El Paso Office ▪ 915.541.7063 or 1.800.808.0772

Easy-to-Switch Addresses and Telephone Numbers

Phone Companies

Alltel

Customer Service ▪ 1.800.255.8359

AT&T

Payment Information ▪ 1.800.616.1171

Cingular

1.866.246.4852

Sprint PCS

Customer Care ▪ 1.800.480.4727

Verizon

Customer Service ▪ 1.800.922.0204

Utilities

El Paso Electric Company

P.O. Box 982 ▪ El Paso, TX 79960 ▪ 915.543.5970

El Paso Water Utilities

1154 Hawkins Boulevard ▪ 915..594.5500

Texas Gas Service Company

Customer Service ▪ 915.562.8411

Other Useful Addresses and Telephone Numbers

El Paso Times

Customer Service ▪ 915.546.6300

Time Warner Cable

7010 Airport Drive ▪ El Paso, TX 79906 ▪ 915.772.4422

